 स्वच्छता ही सेवा 2024 <small>10 अक्टूबर - 1 नवम्बर 2024</small> <small>सरकार स्वच्छता, संस्कार स्वच्छता</small>	मारत सरकार वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग विकास आयुक्त का कार्यालय नौएडा विशेष आर्थिक क्षेत्र नौएडा दादरी रोड, फेज-II, नौएडा - 201305	 SWACHHATA HI SEVA 2024 <small>10 अक्टूबर - 1 नवम्बर 2024</small> <small>सरकार स्वच्छता, संस्कार स्वच्छता</small>
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F. No. A-20011/1/05-Admn/

8366
7/10/2024

Dated:07/10/2024

OFFICE ORDER

With the approval of the Competent Authority, in partial modification of previous office orders, allocation of work is revised with immediate effect and until further orders:-

S.N.	Name & designation	Existing work allocation	Revised work allocation
1.	Shri Sunil Gulyani, Steno-II	<ul style="list-style-type: none"> i. All work of existing EOUs in Uttarakhand, Uttar Pradesh & Delhi including Parliament questions/Court cases/Returns/Reports/Audit matters/RTI matters/MEIS/SEIS/ TED/CST/DBK/ RODTEP in respect of allocated work. ii. All work related to Private SEZs except ITPG Developers (Ascendas) and G.P. Realtors iii. Any other work as may be assigned by Senior Officers. 	<ul style="list-style-type: none"> i. All work of existing EOUs in Uttarakhand, Uttar Pradesh & Delhi including Parliament questions/Court cases/Returns/Reports/Audit matters/RTI matters/MEIS/SEIS/ TED/CST/DBK/ RODTEP in respect of allocated work. ii. All work related to Private SEZs except Private SEZs in Uttar Pradesh, ITPG Developers (Ascendas) and G.P. Realtors iii. Any other work as may be assigned by Senior Officers.
2.	Shri Bharat Bhushan, Assistant	<ul style="list-style-type: none"> i. All work related to Accounts Section. ii. Work related to Cost Recovery Charges from Private SEZ Developers. iii. Project work related to NSEZ units including Parliament questions/Court cases/Returns/Reports/Audit matters/RTI matters. iv. SEIS/ MEIS/other incentive schemes in respect of allocated work. v. Any other work as may be assigned by Senior Officer. 	<ul style="list-style-type: none"> i. All work related to Accounts Section. ii. Work related to Cost Recovery Charges from Private SEZ Developers. iii. All Project work related to NSEZ units including Parliament questions/Court cases/Returns/Reports/Audit matters/RTI matters. iv. SEIS/ MEIS/other incentive schemes in respect of allocated work. v. Any other work as may be assigned by Senior Officer.

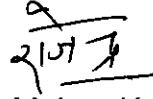

(राजेन्द्र कुमार यादव) RAJENDER KUMAR YADAV
संस्कार स्वच्छता विभाग
कार्यालय
नौएडा विशेष आर्थिक क्षेत्र
नौएडा दादरी रोड, फेज-II, नौएडा - 201305

3.	Shri Javir Ali, Steno II (ad-hoc)	<ul style="list-style-type: none"> i. Work of Project Section and Pvt. SEZs related to execution of BLUT, extension of LOA, Date of commencement of Production, except Moserbaer SEZ, Arshiya FTWZ, NIIT, Mayar Infrastructure, ITPG developers (Ascendas), Mahindra World City, and G.P. Realtors. ii. Official/secretarial assistance to security officer iii. Monitoring/recovery of lease rent and initiation of action under P.P. Act. 1971. iv. Any other work as may be assigned by Senior Officer. 	<ul style="list-style-type: none"> i. Official/secretarial assistance to security officer ii. Monitoring/recovery of lease rent and initiation of action under P.P. Act. 1971. iii. Any other work as may be assigned by Senior Officer.
4.	Shri Anuj Dixit, UDC	<ul style="list-style-type: none"> i. All work of existing EOUs in Chandigarh, Haryana, Himachal Pradesh and Punjab including Parliament question/Court cases/Returns/Reports/Audit matters/RTI matters/MEIS. ii. Work related promotional work of EOUs in Chandigarh, Haryana, Himachal Pradesh and Punjab. iii. Implementation of Official Language Policy. iv. Any other work as may be assigned by Senior Officers. 	<ul style="list-style-type: none"> i. All work of existing EOUs in Chandigarh, Haryana, Himachal Pradesh and Punjab including Parliament question/Court cases/Returns/Reports/Audit matters/RTI matters/MEIS. ii. All work related to Private SEZs in Uttar Pradesh including Parliament question/Court cases/ Returns/ Reports/ Audit matters/ RTI matters/MEIS. iii. Work related promotional work of EOUs in Chandigarh, Haryana, Himachal Pradesh and Punjab. iv. Implementation of Official Language Policy. v. Any other work as may be assigned by Senior Officers.
5.	Sh. Lokesh Kumar Jareda, LDC	<ul style="list-style-type: none"> i. Work related to Estate Management Section concurrently with Shri A.S. Parihar, Steno-II ii. Any other work as may be assigned by Senior Officers 	<ul style="list-style-type: none"> i. Work related to Estate Management Section concurrently with Shri A.S. Parihar, Steno-II ii. Admin related work of NSEZ concurrently with Shri Muntyaz,

(राजेन्द्र नाथ कर्मचारी/RAJENDRA NATH KARMACHARI)
सहायक विभाग अधिकारी/ASSISTANT OFFICER
नौराया विभाग अधिकारी/NAURAYA OFFICER
वारियर विभाग अधिकारी/WARIYAR OFFICER

			Asstt.
			iii. Any other work as may be assigned by Senior Officers

This issues with the approval of the Development Commissioner, NSEZ, Noida.

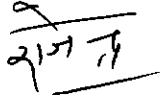

 (राजेन्द्र मोहन कश्यप)
 सहायक नियमित नियंत्रक (सीएस)

Asstt Development Commissioner

नौरुजा राजेन्द्र मोहन कश्यप
 Noida Development Commissioner, Noida-201303

Copy to:-

1. OSD to DC, NSEZ -for kind information of DC, NSEZ.
2. PA to JDC, NSEZ- for kind information of JDC, NSEZ.
3. Concerned Officer (s)/Staff at SEZ, Noida, Moradabad and Jaipur.
4. ADC (IT)- for updation of hierarchy in SEZ Online System.
5. Concerned SEZ Developer/SEZ Unit(s).
6. Guard File


 Asstt Development Commissioner

सहायक नियमित नियंत्रक (सीएस)
 नौरुजा राजेन्द्र मोहन कश्यप (R.M.KASHYAP)
 वार्षिक विवरण
 नौरुजा राजेन्द्र मोहन कश्यप
 Noida Development Commissioner, Noida-201303

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